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## Appendix B Application Checklist

The following checklist outlines all items to be provided in response to the Quality Start Los Angeles (QSLA) Facilitation RFQ. This is meant to be used as a tool to support you in the process. This checklist does not need to be submitted.

- Online Application
- Proposed Scope of Work (Appendix C)
- Proposal Narrative (5-page maximum)
- Proposed Budget (Appendix D)
- Experience and Qualifications Narrative (6-page maximum)
- Resumes or Curricula Vitae (3-page maximum per team member)
- Litigation and Contract Compliance Form (Appendix E)
- Organizational Conflict of Interest Form (Appendix F)
- Business License (If applicable)