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| **Project Description:** |

| Agreement Number: | **N/A** |  |
| --- | --- | --- |
| Agency Name: |  |  |
| Project Name: | **First 5 LA Data Strategy** |  |
| Project Length: |  |  |
|  |  |  |

| Agreement Period: | **N/A** |
| --- | --- |
| Revision Date: | **N/A** |
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| **Objectives**  Include who, what, when, where, how and how much for each objective. | **Activities and Subtasks**  Indicate the activities and subtasks leading to the fulfillment of the objective. Include benchmarks or milestones in chronological order. Include the appropriate quantity or frequency of the associated activities or subtasks. | **Staff Assignment**  Indicate staff, consultants or subcontractors responsible for the respective activity or subtask. | **Timeline**  Indicate start and end period. | **Deliverables**  Indicate Date Due. |
| --- | --- | --- | --- | --- |
| Objective 1: *describe the objective for the first set of activities* | Activity 1.1: *insert activity description*  Subtask 1: *specify subtask related to activity 1.1*  Subtask 2: *specify subtask related to activity 1.1* |  |  |  |
| Activity 1.2: *insert activity description*  Subtask 1: *specify subtask related to activity 1.2*  Subtask 2: *specify subtask related to activity 1.2* |  |  |  |
| Objective 2: describe the objective for the second set of activities | Activity 2.1: *insert activity description*  Subtask 1: *specify subtask related to activity 2.1*  *Subtask 2: specify subtask related to activity 2.1* |  |  |  |
| Activity 2.2: *insert activity description*  Subtask 1: *specify subtask related to activity 2.2*  Subtask 2: *specify subtask related to activity 2.2* |  |  |  |
| Activity 2.3: *insert activity description*  Subtask 1: *specify subtask related to activity 2.3*  Subtask 2: *specify subtask related to activity 2.3* |  |  |  |
| ADD ROWS AS NEEDED |  |  |  |  |