**Appendix D**

**Conflict of Interest Disclosure**

A conflict of interest is defined as a relationship where the proposer serves or has previously served as the CPA firm for the audited grantee organization. The existence of a conflict of interest does not exclude a proposer from participation in the Auditing Pool.

Instructions:

1. Refer to **Appendix E – List of Grantee Organizations** to identify any conflicts of interest. Note the list is subject to change without notice. Any conflict of interest should be reported to the Commission at the time of engagement.
2. In the space provided below, list the name of the organization(s) for which a conflict exists, the type of relationship – current or former CPA Firm, and the timeframe of the relationship.

*An example has been provided below.*

|  |  |  |
| --- | --- | --- |
| **Name of Organization**  Refer to Appendix E | **Relationship Type**  (Current or Former CPA Firm) | **Timeframe**  (Month, Year) |
| *Example: City of Pasadena* | *Current CPA Firm* | *June, 2010 - Present* |
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