**APPENDIX I**

**WORK SAMPLE SUBMISSION**

Proposers must provide two (2) samples of no more than five (5) pages each of completed projects that demonstrate your agency’s strategy, approach, experience and expertise. Proposers must provide:

1. a brief description of the work sample, including the strategy and approach taken for said work sample;
2. identify: the team member(s) described in the Narrative of Qualifications and Relevant Experience, if any, were involved in the creation of the work sample by: 1) name and 2) their role in the creation of the work sample; and
3. the approved budget for the work sample.

**Instructions:** Please use the **Cover Pages below** for each sample: provide a) a brief description of the work sample, including the strategy and approach taken for the work sample; b) identify team member described in the Narrative of Qualifications and Relevant Experience, if any, were involved in the creation of the work sample by: 1) name and 2) their role in the creation of the work sample; and c) the approved budget.

**WORK SAMPLE # 1 COVER PAGE**

|  |  |
| --- | --- |
| **Agency:** |  |

|  |  |
| --- | --- |
| 1. **Brief Description of the Work Sample, including the strategy and approach taken for the Work Sample.** |  |
| 1. **Identify team member(s) from Qualifications Narrative, if any, involved in the creation of the work sample by: 1) name and 2) their role in the creation of the work sample.** |  |
| 1. **Approved Budget** |  |

**WORK SAMPLE # 2 COVER PAGE**

|  |  |
| --- | --- |
| **Agency:** |  |

|  |  |
| --- | --- |
| 1. **Brief Description of the Work Sample, including the strategy and approach taken for the Work Sample.** |  |
| 1. **Identify team member(s) from Qualifications Narrative, if any, involved in the creation of the work sample by: 1) name and 2) their role in the creation of the work sample.** |  |
| 1. **Approved Budget** |  |