

## Appendix B Application Checklist

The following checklist outlines all items to be provided in response to the Request for Qualifications ACEs AWARE Consultants for:

Meeting Facilitation	Report Research & Development
<input type="checkbox"/> Online Application: To access the online application for the Meeting Facilitation Consultant: <a href="https://www.grantrequest.com/SID_725?SA=SNA&amp;FID=35342">https://www.grantrequest.com/SID_725?SA=SNA&amp;FID=35342</a>	<input type="checkbox"/> Online Application To access the online application for the Report Research and Development Consultant: <a href="https://www.grantrequest.com/SID_725?SA=SNA&amp;FID=35343">https://www.grantrequest.com/SID_725?SA=SNA&amp;FID=35343</a>
<input type="checkbox"/> Qualification Narrative (Maximum of 10 pages)	<input type="checkbox"/> Qualification Narrative (Maximum of 10 pages)
<input type="checkbox"/> Resumes for key personnel (no page limit)	<input type="checkbox"/> Resumes for key personnel (no page limit)
<input type="checkbox"/> Work Samples (Appendix D; no page limit for two samples)	<input type="checkbox"/> Work Samples (Appendix D; no page limit for two samples)
<input type="checkbox"/> Budget (Appendix E)	<input type="checkbox"/> Budget (Appendix E)
<input type="checkbox"/> Budget Narrative (Appendix F; maximum of 4 pages)	<input type="checkbox"/> Budget Narrative (Appendix F; maximum of 4 pages)
<input type="checkbox"/> Litigation and Contract Compliance Form (Appendix G)	<input type="checkbox"/> Litigation and Contract Compliance Form (Appendix G)
<input type="checkbox"/> Business License (If applicable)	<input type="checkbox"/> Business License (If applicable)