

**Appendix A1
Level 2 Review: Scoring Criteria
Meeting Facilitation Consultant (Task 1)**

PROPOSER NAME:

REVIEWER ID:

SUMMARY SCORES:

	Score (max)
I. Narrative	_____ (60)
II. Work Samples	_____ (20)
III. Budget	_____ (20)
<u>TOTAL SCORE:</u>	_____ (100)

I. QUALIFICATIONS (QUALIFICATIONS NARRATIVE AND RESUMES)

60 points

RATING SCALE

A	<i>Very strong</i> agreement with criteria					
B	<i>Strong</i> agreement with criteria					
C	<i>Moderate</i> agreement with criteria					
D	<i>Some</i> agreement with criteria					
E	<i>Minimal</i> agreement with criteria					
F	<i>No agreement or no information</i> was provided					
CRITERIA	Circle One					
	A	B	C	D	E	F
a. Narrative of knowledge, experience and current capacity to carry out the selected task's responsibilities listed in <i>Section IV. Scope of Work</i> was exceptional and demonstrated strong project implementation skills.	20	16	12	8	4	0
b. Exceptional experience with the development of meeting content and agendas and meeting facilitation	15	12	9	6	3	0
c. Exceptional experience with the management of a steering committee, advisory body, board, coalition or an equivalent entity	5	4	3	2	1	0
d. Exceptional experience gathering information from cross-sector stakeholders, building consensus and identifying and achieving the collaborative's goals	10	8	6	4	2	0
e. Strong knowledge of L.A. County health plans and Medi-Cal reimbursement	5	4	3	2	1	0
f. Strong knowledge of ACEs screenings and trauma-informed care	5	4	3	2	1	0

Please detail any notes and/or questions below:

Score: (maximum score = 60)

Name of Proposer:

II. **WORK SAMPLES (QUALIFICATIONS NARRATIVE AND WORK SAMPLES)**

20 points

RATING SCALE

A	<i>Very strong</i> agreement with criteria						
B	<i>Strong</i> agreement with criteria						
C	<i>Moderate</i> agreement with criteria						
D	<i>Some</i> agreement with criteria						
E	<i>Minimal</i> agreement with criteria						
F	<i>No agreement or no information</i> was provided						
CRITERIA		Circle One					
		A	B	C	D	E	F
a. Degree to which list of similar types of projects are comparable and appropriate to the project		5	4	3	2	1	0
b. Degree to which work samples demonstrate approach and expertise that are relevant and appropriate to the project		15	12	9	6	3	0

Please detail any notes and/or questions below:

Score: (maximum score = 20)

Name of Proposer:

III. **BUDGET** (BUDGET AND BUDGET NARRATIVE)

20 points

RATING SCALE

A	<i>Very strong</i> agreement with criteria					
B	<i>Strong</i> agreement with criteria					
C	<i>Moderate</i> agreement with criteria					
D	<i>Some</i> agreement with criteria					
E	<i>Minimal</i> agreement with criteria					
F	<i>No agreement or no information</i> was provided					
CRITERIA	Circle One					
	A	B	C	D	E	F
a. The costs of the proposed deliverables are realistic to achieve project goals	10	8	6	4	2	0
b. The rationale for proposed costs for deliverables provides sufficient justification and is reasonable	10	8	6	4	2	0

Please detail any notes and/or questions below:

Score: (maximum score = 20)

<u>Name of Proposer:</u>
