
Appendix F Application Checklist

The following checklist outlines all items to be provided in response to the RFP. This is meant to be used as a tool to support you in the process. This checklist does not need to be submitted.

- Online Application
- Executive Summary (3-pages maximum; Must be submitted in Microsoft Word format)
- Proposal Narrative (10-page maximum)
- Letters of Commitment
- HMG-LA Pathways Community Organizational Chart (Appendix J)
- Scope of Work (Appendix K)
- Qualifications Narrative (8-page maximum)
- Budget (Appendix L)
- Budget Narrative
- Litigation and Contract Compliance Form (Appendix M)
- Financial Statements
- Business License (If applicable)