Appendix F
Application Checklist

The following checklist outlines all items to be provided in response to the RFP. This is meant to be used as a tool to support you in the process. This checklist does not need to be submitted.

☐ Online Application

☐ Executive Summary (3-pages maximum; Must be submitted in Microsoft Word format)

☐ Proposal Narrative (10-page maximum)

☐ Letters of Commitment

☐ HMG-LA Pathways Community Organizational Chart (Appendix J)

☐ Scope of Work (Appendix K)

☐ Qualifications Narrative (8-page maximum)

☐ Budget (Appendix L)

☐ Budget Narrative

☐ Litigation and Contract Compliance Form (Appendix M)

☐ Financial Statements

☐ Business License (If applicable)