## SRI Grant Renewal Timeline

<table>
<thead>
<tr>
<th>Date (Grantee due dates in BOLD)</th>
<th>Documents Due/Activity</th>
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| April 1, 2010                    | • Exhibit A Statement of Work and Logic model  
• Exhibit B Budget  
• Exhibit D  
**SUBMIT FINAL UNSIGNED DRAFTS VIA EMAIL TO P.O.** |
| April 2 – April 29               | Discuss and Finalize Exhibit A & Exhibit B with Program Officer and Staff Accountant |
| **April 30, 2010**  
**FINAL SIGNED DOCUMENTS DUE** | • SIGNED Exhibit A Statement of Work & Logic Model  
• SIGNED Exhibit B Budget (Budget forms, Budget Justification, Cash Match Letter & Form)  
• SIGNED Grant Renewal Checklist  
• SIGNED Agency Involvement in Litigation  
• SIGNED Signature Authorization Form  
• Insurance Certificate  
• Current Board of Directors  
• Current Child Care Center License (if applicable)  
**Documents need to be signed by Authorized Signatory**  
**Send originals by mail attention to Karin Wakefield** |
| May 3 – 14*                     | First 5 LA will email Grant Agreements and MAA Addendums for signature to Grantees |
| May 15 – 28                     | **SIGNED ORIGINAL Grant Agreement & MAA ADDENDUM DUE TO First 5 LA** |
| June 1 – 30*                    | First LA will process and execute Grant Agreements & mail to Grantees |

*Contingent upon actual dates final documents are submitted*