APPENDIX A

FIRST 5 LA PROGRAM DEVELOPMENT AND COMMUNITY INVESTMENTS POOL OF REVIEWERS REQUEST FOR QUALIFICATIONS (RFQ)
CHECKLIST OF SUBMISSION MATERIALS

The following checklist outlines all items to be provided in response to the RFQ. Please check all items being submitted and include this checklist with your submission.

PLEASE NOTE:
Appendix D and E must be submitted in original hard copy versions as well as electronically with the online submission. Signatures on original copies must be in blue ink.

☐ Appendix A: RFQ Package Checklist
☐ RFQ Application (completed via online form)
☐ Résumé or Curriculum Vitae
☐ Appendix B: Previous Clients/References
☐ Appendix C: Signature Authorization Form  Mail in a signed original
☐ Appendix D: Agency Involvement in Litigation and/or Contract Compliance Difficulties Mail in a signed original
☐ Appendix E: Conflict of Interest – Confidentiality Form
☐ W-9 Form

________________________________________________________________________
Authorized Signature  Date
________________________________________________________________________
Print Name