Research and Evaluation Department Parent-Child Interaction Therapy Evaluation Request for Qualifications

PROPOSAL REVIEWER

First 5 LA seeks qualified reviewers for a Request for Qualification for individuals applying to be an evaluator for the First 5 LA Parent-Child Interaction Therapy Evaluation Project. The selected reviewer will have broad expertise in the field of research and evaluation, and preferably experience in the Los Angeles area and/or with First 5 LA.

The First 5 LA Parent-Child Interaction Therapy Evaluation Project

The First 5 LA Research and Evaluation (R&E) department is seeking applicants to evaluate the First 5 LA-funded Parent-Child Interaction Therapy Training Program (PCIT). The primary goal of the “Parent-Child Interaction Therapy Evaluation” is to describe the efforts involved in and progress toward achieving the desired outcomes of the First 5 LA-funded PCIT Training Program. Prospective applicants for the evaluation should have expertise conducting program evaluations involving training and capacity expansion of child and family mental health services, matching data across county data systems, and establishing working relationships and data sharing agreements with county agencies.

As part of the RFQ process, we seek external reviewers to read and score proposals.

For more information on the consultant pool, please see the Parent-Child Interaction Therapy Evaluation RFQ on the First 5 LA website:

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General Qualifications

- Applicant should have previous research and evaluation experience, preferably engaged in projects that are relevant to the work being undertaken by First 5 LA and that are aligned with the areas of expertise or content knowledge sought for the consultant pool.
- Applicant should be familiar with nonprofit and/or government programs, preferably in Los Angeles County.
- Applicant is not in any way involved with any individual submitting an application to this RFQ, and is not themselves submitting a statement of qualifications for this RFQ.

Requirements

- Reviewers must participate in a conference call to learn about First 5 LA, the RFQ and the review tool to be used in evaluating applicants (date and time to be determined)
- Reviewers will have 1 week to score all applicants to the pool, from April 28, 2014 to May 2, 2014.
- Reviewers will be required to score all proposals and submit them to First 5 LA by 5:00 p.m. on May 2, 2014.
- Reviewers will be provided a stipend of $120 per proposal reviewed.
- Reviewers must sign a Conflict of Interest and Confidentiality Statement
• If selected, reviewers must submit a W-9

How to apply

Interested reviewers should attach a resume with a completed proposal reviewer application form highlighting relevant experience and send it to Kelly Goods, Research Analyst, at kgoods@first5la.org. Your resume and application must be received no later than April 17, 2014 at 5 p.m., via email.

Next Steps

Upon review of your application and résumé, you will be notified of your reviewer status by April 21, 2014.
PROPOSAL REVIEWER APPLICATION FORM

If you are interested in applying to assist First 5 LA as an application reviewer, please submit the completed application form below along with a copy of your résumé via e-mail to Kelly Goods, Research Analyst, at kgoods@first5la.org. Applicants may attach extra pages to their application as required.

Résumés and application must be received no later than April 17, 2014 at 5 p.m. via e-mail.

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Name: ___________________________  Title (if applicable): ___________________________

Organization/Affiliation (if applicable): ___________________________________________

Address: ______________________________________________________________________

City: ___________________________  State: ______  Zip Code: _________________________

Telephone: ______________________  Fax: ________________________________

E-Mail: ___________________________  ________________________________

Please describe your research and evaluation experience to date and how you feel this is relevant to being a reviewer for this RFQ.

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Please describe your experience working with nonprofit and/or government programs, preferably in Los Angeles County.

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Why does serving as a reviewer of applications for the Research and Evaluation Department Parent-Child Interaction Therapy Evaluation RFQ interest you?