

Los Angeles County Children and Families First Proposition 10 Commission

Board of Commissioners

Policy and Guidelines for Approval of Annual Legislative Agenda

1. POLICY STATEMENT

The Board of Commissioners shall annually review and approve the list of state and federal bills brought forth for consideration by the Policy Department. The identified legislation is consistent with and reflective of the Commission's Policy Agenda. Approval of the annual legislative agenda authorizes First 5 LA staff and Commissioners to engage in sanctioned advocacy measures, such as letter writing and phone calls to legislators' offices. Exceptions to this approval process may be made if relevant bills surface later in year, at which point the Chief Executive Officer and Chair may review and approve the legislation and report to the Commission.

2. PURPOSE

This policy ensures that the Board of Commissioners, on an annual basis, has input into the positions that the Policy Department takes on legislation.

3. APPLICATION

This policy applies to the Policy Department's annual legislative agenda and bills that arise throughout the year.

4. RESPONSIBILITIES

The Board of Commissioners is responsible for approving the annual legislative agenda and ensuring that legislation supported or opposed by the First 5 LA Policy Department accurately reflects the Commission's Policy Agenda.

5. PROCEDURE

- A. Policy Department staff shall bring a proposed legislative agenda, vetted by the Chief Executive Officer, to the Commission every March and/or April for consideration.
- B. Once approved, Policy Department staff is authorized to engage in advocacy to support or, on occasion, in opposition to the bills.
- C. Bills that surface at other times in the year, for example, during the gut and amend process, may be brought to the Chief Executive Officer and Chair or his/her designee for approval or submission to the full Commission.
- D. Copies of letters sent to elected officials referencing legislation will be included in the Chief Executive Officer report for Commissioners to review.