**If staff person qualifies for but does not hold the permit, then staff person must show proof of having applied for the permit.**

**LAUP 3-STAR QUALITY ASSESSMENT & IMPROVEMENT SYSTEM**
For Center-Based Preschools

### STANDARDS

<table>
<thead>
<tr>
<th>3STARS</th>
<th>4STARS</th>
<th>5STARS</th>
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</table>

#### ADMINISTRATION AND QUALIFICATIONS

- **Staff Development:**
  - Site Supervisor Permit
  - Director:
    - Holds a child care facility license. Is compliant with State child care licensing regulations, as determined by Community Care Licensing Division (CCLD).
    - Has at least 1 year teaching experience with preschool age children.
    - Holds a bachelor’s degree in early childhood education or related field.
  - All other teaching staff:
    - Hold/qualify** for a Child Development Master Teacher Permit
    - Hold/qualify** for a Child Development Teacher Permit
    - Hold/qualify** for a Child Development Associate Teacher Permit

- **Program:**
  - Early childhood curriculum and appropriate teaching strategies are used to support children’s development.

#### STAFF QUALIFICATIONS AND ADMINISTRATION

- **Teaching Staff:**
  - Creativity in teaching is reflected in at least 60% of the children’s total day.
  - Each classroom or group is staffed by at least one teacher who holds a BA degree in ECE or AA pursue ECE.
  - Each classroom or group has at least one adult who holds at least 12 units in ECE.

- **All other teaching staff:**
  - Hold/qualify** for a Child Development Educator Permit

- **Licensing:**
  - Licensing records will be reviewed for the previous three years.
  - All Type A and B violations have been resolved.
  - All Type A and B violations have been resolved.
  - De/f_ined as:  not on probation;  no facility compliance plan;  no documentation of a compliance conference;  no civil penalties have been levied due to failure to correct deficiencies, or due to a child’s injury.  All Type A and B violations have been resolved.

- **Regulatory:**
  - Licensing records will be reviewed for the previous three years.

### STAFF STABILITY AND WORKING CONDITIONS

- **Staff Involvement:**
  - Staff involvement in planning and decision making is demonstrated.
  - Staff involvement in planning and decision making is demonstrated.

- **Training and Professional Development:**
  - Paid preparation time and planning time.
  - Release time for professional development activities.
  - Professional development opportunities exist.

### CURRICULUM

- **Developmental Goals and Objectives:**
  - A formal daily schedule (parental permission required)
  - Activity plans (posted)

#### REQUIREMENTS

- **Group Size:**
  - Maximum of 24 children

- **Ratios:**
  - 1 teaching staff per 8 children

- **Activity Plans:**
  - Activity plans (posted)

- **Administrative:**
  - 30% of the staff meet minimal levels of quality on the Early Childhood Environment Rating Scale (ECERS)
  - 4 or more on the Group Size subscale of the Early Childhood Environment Rating Scale (ECERS)
  - An overall average score of 6 or more on the Early Childhood Environment Rating Scale (ECERS)

#### STAFF QUALIFICATIONS

- **Core Courses:**
  - AA (or 60 units) with 24 ECE/CD units including:
    - Child Development Permit Matrix
    - Development Permit Matrix

- **Continued:**
  - Paid preparation time and planning time.
  - Release time for professional development activities.
  - Professional development opportunities exist.

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  - 30% of the staff meet minimal levels of quality on the Early Childhood Environment Rating Scale (ECERS)
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### QUALIFICATIONS

- **Field Trip:**
  - Field trip involved, planned, and scheduled.
  - Field trip involved, planned, and scheduled.

- **Staff Involvement:**
  - Staff involvement in planning and decision making is demonstrated.
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### ADMINISTRATION

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If staff person qualifies for but does not hold the permit, then staff person must show proof of having applied for the permit.

This quality assessment scale serves three purposes: 1) to assist parents and providers in understanding the differences in quality in the system of early care and education; 2) to determine the amount of reimbursement for services; and 3) as the foundation for identifying training and technical assistance needs in order to improve program quality.

**Staff Qualifications**

<table>
<thead>
<tr>
<th>Star Level</th>
<th>Group Size</th>
<th>Ratios</th>
<th>Licensing Requirements</th>
<th>Training Staff</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-star</td>
<td>Maximum of 24 children</td>
<td>1 teaching staff per 8 children</td>
<td>Holds a child care facility license. Is compliant with State child care licensing regulations, as determined by Community Care Licensing Division (CCLD).</td>
<td>Each classroom or group is staffed by at least one assistant who holds/qualifies for a Child Development Permit.</td>
</tr>
<tr>
<td>2-star</td>
<td>Minimum of 15 four-year-old children</td>
<td>1 teaching staff per 10 children and a maximum group size of 20.</td>
<td>Holds a child care facility license. Is compliant with State child care licensing regulations, as determined by Community Care Licensing Division (CCLD).</td>
<td>Each classroom or group is staffed by at least one assistant who holds/qualifies for a Child Development Permit.</td>
</tr>
<tr>
<td>3-star</td>
<td>Minimum of 15 four-year-old children</td>
<td>1 teaching staff per 8 children</td>
<td>Site Supervisor Permit **</td>
<td>Each classroom or group is staffed by at least one assistant who holds/qualifies for a Child Development Permit.</td>
</tr>
<tr>
<td>4-star</td>
<td>Minimum of 15 four-year-old children</td>
<td>1 teaching staff per 6 children</td>
<td>Director: Has completed an AA in Child Development or BA/BS with a minimum of 24 ECE units including core courses listed under the Child Development Master Teacher Permit.</td>
<td>Each classroom or group is staffed by at least one assistant who holds/qualifies for a Child Development Permit.</td>
</tr>
<tr>
<td>5-star</td>
<td>Minimum of 15 four-year-old children</td>
<td>1 teaching staff per 6 children</td>
<td>All teaching staff: Hold/qualifies for a Child Development Master Teacher Permit.</td>
<td>Each classroom or group is staffed by at least one assistant who holds/qualifies for a Child Development Permit.</td>
</tr>
</tbody>
</table>

**Licensing Requirements**

- All staff must be at least 18 years old.
- Employees or staff working more than 12 hours in one week must be paid time-off (sick, personal, vacation).
- Staff must have completed an AA in Child Development or BA/BS with a minimum of 24 ECE units including core courses listed under the Child Development Master Teacher Permit. (See Staff Qualifications & Administration)
- Employees who work more than 12 hours in one week must have 12 units in ECE each year of employment.
- Directors must have 12 units in ECE each year of employment.
- Directors must have completed at least 12 units in early childhood education and 24 units in management. Directors must have at least 12 units in ECE as well. (See Staff Qualifications & Administration)
- All staff must have completed at least 16 hours of on-site training each year, as stated in the curriculum.
- All staff must complete appropriate training as required by local, state, and federal regulations.
- All staff must complete at least 12 units in ECE each year of employment.
Abbreviated LAUP 5-STAR QUALITY RATING SCALE
For Family Child Care Providers

### REGULATORY COMPLIANCE HISTORY
This a comply/not comply standard applicable to all star levels.

- • Holds a license to operate a family child care home. Is compliant with State child care licensing regulations, as determined by Community Care Licensing Division (CCLD).
- • Defined as: not on probation; no facility compliance plan; no documentation of a compliance conference; no civil penalties have been levied due to failure to correct deficiencies, or due to a child’s injury.
- • Licensing records will be reviewed for the previous three years.

### TEACHER/CHILD RATIO

#### Mixed Ages
- 1 adult for 6-8 children
- 2 adults for 9-14 children

**Group Size:**
- Small home - maximum 6 preschoolers (up to 8 children total)
- Large home - maximum 12 preschoolers (up to 14 children total)

**LAUP Enrollment:**
- Minimum 3 children

### LEARNING ENVIRONMENT/PROGRAM

- An average score of 4 or more on the FDCRS.
- An average score of 5 or more on the FDCRS.
- An average score of 6 or more on the FDCRS.

FDCRS = Family Day Care Rating Scale

### PROVIDER/STAFF QUALIFICATIONS

<table>
<thead>
<tr>
<th>PAGE 1</th>
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<tr>
<th>Provider/Lead Teacher:</th>
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</thead>
<tbody>
<tr>
<td>Education:</td>
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</tr>
<tr>
<td>Child Development Teacher permit or equivalent education - 24 ECE units (that include the 3 Core* courses) + 16 general education units.</td>
<td>AA degree in ECE, or AA with 24 ECE units; or level 3 qualifications (24 ECE units and 16 GE units), plus NAFCC Accreditation.</td>
<td>BA degree in ECE or BA/BS with a minimum of 24 ECE units, including core courses.</td>
</tr>
<tr>
<td>Training:</td>
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<tr>
<td>CPR and health and safety (15 hours).</td>
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<tr>
<td>Assistants:</td>
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<td>If more than 8 LAUP children in the home, 6 units of ECE, or 30 hours of approved professional growth training beyond CPR and health and safety (15 hours).</td>
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*CORE COURSES: At least one 3-semester unit course in each of the following areas:
- Child/human growth & development
- Child, family, and community, or child and family relations
- Programs/curriculum
### Abbreviated LAUP 5-STAR QUALITY RATING SCALE
**For Family Child Care Providers**

#### Regulatory Compliance History
- **Standard**: applicable to all star levels.
- **Three Star Rating**: 
  - Holds a license to operate a family child care home. Is compliant with State child care licensing regulations, as determined by Community Care Licensing Division (CCLD).
  - Defined as: not on probation; no facility compliance plan; no documentation of a compliance conference; no civil penalties have been levied due to failure to correct deficiencies; or due to a child’s injury.
  - Licensing records will be reviewed for the previous three years.

#### Teacher/Child Ratio
- **Mixed Ages**:
  - 1 adult for 6-8 children
  - 2 adults for 9-14 children

#### LAUP Enrollment
- **Minimum 3 children**

#### Learning Environment/Program
- **An average score of 4 or more** on the FDCRS.
- **An average score of 5 or more** on the FDCRS.
- **An average score of 6 or more** on the FDCRS.

FDCRS = Family Day Care Rating Scale

### Provider/Lead Teacher Qualifications

<table>
<thead>
<tr>
<th>Standard</th>
<th>Three Star Quality Ratings</th>
<th>Four Star Quality Ratings</th>
<th>Five Star Quality Ratings</th>
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<tbody>
<tr>
<td><strong>Provider/Lead Teacher</strong></td>
<td><strong>Education</strong>: Child Development Teacher permit or equivalent education - 24 ECE units (that include the 3 Core* courses) + 16 general education units.</td>
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*Core Courses: At least one 3-semester unit course in each of the following areas:
- Child/human growth & development
- Child, family, and community, or child and family relations
- Programs/curriculum

### Continued

- **Provider/Lead Teacher**: Child Development Teacher permit or equivalent education - 24 ECE units (that include the 3 Core* courses) + 16 general education units.
- **Training**: CPR and health and safety (15 hours).
- **Assistants**: If more than 8 LAUP children in the home, 6 units of ECE, or 30 hours of approved professional growth training beyond CPR and health and safety (15 hours).