1. Which of the appendices apply to our organization?

A: Some of the documents in the “submission requirements” section on pages 12-19 of the RFQ are labeled as “if applicable”. These documents are required to be submitted if they apply to your organization. For example, if your organization has a board of directors a list of board members is required to be submitted. If your organization does not have a board of directors, this is not required.

2. Is there anything applicants need to do during the application process to comply with the QA Dispute Resolution Process?

A: No. The QA Dispute Resolution Process used by the Research and Evaluation department at First 5 LA, was posted with the RFQ as an information item.

3. If we are using a subcontractor, does the subcontractor’s budget need to reflect a 10% cap on indirect costs?

A: For a deliverables based contract we don’t reflect indirect costs in the budget. Those costs (fringe benefits, etc.) are incorporated into the cost of labor. A subcontractor’s budget does not need to be submitted. Their total budget should be included in your budget as a direct cost.