

SUMMARY MEETING NOTES

FIRST 5 LA

**SUMMARY MEETING NOTES
Special Meeting of the Budget & Finance Committee
June 5, 2013**

COMMITTEE MEMBERS PRESENT:

Marvin Southard [Committee Chair]
Sandra Figueroa-Villa

COMMITTEE MEMBERS ABSENT:

Jonathan Fielding [Excused]
Jane Boeckmann [Excused]

STAFF PRESENT:

Kim Belshé, Executive Director
Yolanda Bosch, Chief Administrative Officer
Paula Gomez, Executive Assistant
John Wagner, Chief Operating Officer
Camille Donnell, Program Resources
Manager
Raoul Ortega, Interim Finance Director

LEGAL COUNSEL:

None Present

1. Call to Order

The meeting was called to order by Chair Southard.

2. Public Comment for Items on the Agenda

None.

3. Review of Meeting Notes – Meeting notes unavailable at time of meeting.

THE ITEM WAS RECEIVED AND FILED

4. Review of Operating and Program Budgets

Raoul Ortega reviewed the budget proposal for FY 2013/14, including a total budget of \$212 million, representing an overall decrease of \$2 million from the \$214 million in May. Discussion will highlight the changes from the proposed budget presented in the May Board Meeting and the budget will be up for vote during the June Board Meeting.

There have been no changes to the proposed FY 2013/14 Operating Budget since reviewed and discussed at the May 16, 2013 Commission meeting. However, since there is a decrease of \$2,018,820 to the overall Program Budget, the Administrative Cost calculation for supporting First 5 LA program increased from 4.57% to 4.61%. Staff referred the Committee to Attachments A-1 to reflect the summaries of the Program and Operating Budgets.

Changes to the Proposed FY 2013/14 Program Budget:

SUMMARY MEETING NOTES

The overall Program Budget (spending) for FY 2013/14 decreased by \$2,018,820 across the five components:

1. Best Start – The baseline budget decreased by \$4.0 million. This is primarily a result of identifying a smaller number of hospitals projected to be referred to the Select Home Visitation project, and the interested hospitals having less Best Start births than originally predicted. In addition, Select Home Visitation provider contracts will start later than previously anticipated. Changes related to Welcome Baby are due to staff finalizing scopes of work and budgets.
2. Countywide Strategies – The baseline budget increased by \$232,513.
3. Countywide Initiatives – The baseline budget increased by \$1,841,389.
4. Prior Strategic Plan – Overall increase of \$1,591 is primarily due to staff finalizing negotiations with contractors and grantees for their FY 2013/14 scopes of work and budgets.
5. Research & Evaluation – Overall decrease of \$81,848 is primarily due to staff finalizing negotiations with contractors and grantees for their FY 2013/14 scopes of work and budgets.

Changes to the Contract Authority:

The overall Contract Authority increased by \$17.1 million from \$169.2 million to \$186.3 million. \$14.1 million reflects adjustments to accurately reflect the timing of the contract start date.

Fund Balance:

Provides a snapshot of where First 5 LA is currently and at the projection for the end of the year.

Does not reflect the following:

1. Updated costs associated with implementation of Welcome Baby and Home Visitation.
2. Decisions Board will be making related to Best Start.
3. Assumes that every program that is slated to end will, in fact, end.

Process of getting funds moved to a different allocation:

Have to go through the Commission to get approval in order to reallocate the funds that are currently already allocated to another program/initiative.

Through resolutions,

ADJOURNMENT:

The meeting was adjourned at 1:55 pm.

NEXT MEETING:

The next Budget and Finance Committee meeting will take place on July 15, 2013 at 11:00 a.m.

First 5 LA
Conference Room B, First Floor
750 N. Alameda Street
Los Angeles, CA 90012

Summary action minutes were recorded by Paula Gomez, Secretary to the Board of Commissioners.