High School Recruitment Pilot Program Seeks Proposal Reviewers

First 5 LA is seeking qualified reviewers for the High School Recruitment (HSR) Pilot Program proposal review process. The goal of the HSR Pilot Program is to encourage more young people to consider early care and education (ECE) as a career goal by providing high school students with information, resources, and internship opportunities in the ECE field. Additional information regarding the HSR Pilot Program can be found at: http://www.first5la.org/hsrpp.

Selected HSR Pilot Program reviewers will have the opportunity to contribute their skills and knowledge to the proposal review process. First 5 LA will provide a stipend to each reviewer upon completion of the review process. Reviewers must be available to participate in a Reviewer Training and Review Meetings at First 5 LA on April 9, 2008 through April 11, 2008.

If you are interested in being a reviewer, please submit via email to ECE@First5LA.org: 1) cover letter highlighting relevant experience; and 2) resume or curriculum vitae. All materials must be received by **4:00pm on March 26, 2008**. Selected reviewers will be informed by April 1, 2008.

Thank you for your interest in partnering with First 5 LA.

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**Qualifications**

Reviewers must have a minimum of seven (7) years of experience in at least two (2) of the following areas:
- Program Development and Management
- California High School Systems
- California Higher Education Systems
- Early Care and Education Field

**Areas of Expertise**

Reviewers must have expertise in at least one (1) of the following areas:
- Career Development Programs for High School Students
- Development and/or Management of Programs for High School Programs
- Youth Marketing Strategies
- Early Care and Education (ECE) Programs
- ECE-related Department within Higher Education Systems
- Workforce Development
- Evaluation

**Requirements**

Reviewers must be able to fulfill the following requirements:
- Attend a Reviewer Training on Wednesday, April 9, 2008 at First 5 LA.
- Attend full-day Review Meetings on April 10, 2008 and April 11, 2008 at First 5 LA.
- Agree to sign a Conflict of Interest and Confidentiality Statement.
- Reviewers cannot serve as a grant writer for proposals to be submitted for funding for the HSR Pilot Program.

**Next Steps**

Upon review of the submitted materials, prospective reviewers will be notified whether or not they were selected to be a reviewer for the HSR Pilot Program review process by April 1, 2008.