AGENDA
SRI Finance Updates Conference Calls

Monday, August 6, 2007, 2:00 to 3:30 PM
Wednesday, August 8, 2007, 9:00 to 10:30 AM
Thursday, August 9, 2007, 10:00 to 11:30 AM
(Programs only need to participate in one call)

Conference Room B

Item 1 Introductions
- Include agency, name and role

Item 2 Budget Forms
- Invoice
- Expense Details (2 pages)

Item 3 Cash Match and In-Kind Funds
- FY 2007-2008 Cash Match for a few SR Programs only
- Notify PO of when Cash Match will be reported (e.g., monthly, quarterly, etc.)
- Submit supporting Cash Match documents (see sample)
- In-Kind funds to be reported by all programs

Item 4 Budget Modification Request

Process
- Will not count against programs
- Use regular Formal Budget Modification documents located at http://www.first5la.org/ourprojects/schoolreadiness.php4
- Contact Program Officer about proposed changes

Statewide Evaluation funds
- Can move to local evaluation efforts
- Will need to keep in mind that these resources may be needed by program when Statewide SRI Evaluation resumes

750 N. Alameda Street
Suite 300
Los Angeles, CA 90012
PH: 213.482.5902
FAX: 213.482.5903
www.first5.org
contact@first5.org

A public entity.
August 1, 2007

NAME
Program Officer
First 5 LA
750 N Alameda Street, Suite 300
Los Angeles, CA 90012

Dear Ms./Mr. NAME:

This letter is to confirm that ABC Agency’s cash match for FY 2007-2008 will be reported to First 5 LA on a monthly basis beginning July 2007 for funds received from XYZ Agency (collaborative partner), and on a quarterly basis beginning January 2008 for funds received from the Paris Hilton Foundation. This is due to when the funds are reported to us by our collaborative partners and when we are scheduled to receive funds from the Paris Hilton Foundation (see attached letter).

If you have any questions, please contact me at (###) ###-####.

Sincerely,

PRINTED NAME of Authorized Signatory
TITLE of Authorized Signatory

c: (if applicable)

Encl (#)
<table>
<thead>
<tr>
<th>Agency</th>
<th>Source of Funds</th>
<th>Use of Funds</th>
<th>Funding Award Date</th>
<th>Cash</th>
<th>In-kind</th>
<th>Reporting Frequency</th>
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<tbody>
<tr>
<td>ABC Agency</td>
<td>General Funds (Unrestricted Revenues)</td>
<td>Program Space</td>
<td>Ongoing</td>
<td>$0</td>
<td>$10,000</td>
<td>Monthly</td>
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<tr>
<td>ABC Agency</td>
<td>Paris Hilton Foundation</td>
<td>Social Worker (50%-time)</td>
<td>January 2008</td>
<td>$20,000</td>
<td>$0</td>
<td>Quarterly</td>
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<tr>
<td>ABC Agency</td>
<td>CA Department of Education</td>
<td>24 New Child Care Spaces</td>
<td>Ongoing</td>
<td>$10,750</td>
<td>$0</td>
<td>Monthly</td>
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<tr>
<td>ABCD School District</td>
<td>Adult Education State Base Revenue Limit</td>
<td>Parent/Child Classes</td>
<td>Ongoing</td>
<td>$3,250</td>
<td>$0</td>
<td>Monthly</td>
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<tr>
<td>St. Timothy Clinic</td>
<td>County of Los Angeles</td>
<td>Health and Mental Health Services</td>
<td>Ongoing</td>
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<td>$0</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td>****</td>
<td>****</td>
<td>**</td>
<td><strong>$70,000</strong></td>
<td><strong>$10,000</strong></td>
<td>****</td>
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