Q. Are there county related issues?

A. No, this contract is focused on state level policies.

Q. Do you have to be a registered lobbyist to apply?

A. Yes, individuals must be registered lobbyists, firm’s must have staff who are registered lobbyists.

Q. Is there a minimum number of client references needed?

A. Yes, the RFQ indicates a minimum of 3 client references.

Q. What type of work samples are you looking for?

A. Applicants should submit samples that best represent their work that align with the needs of First 5 LA as described in the RFQ.

Q. Is the $150/hour for a firm entirely?

A. The hourly rate is calculated as a composite of the total project hours proposed. Please refer to Section VII.9 of the RFQ outlines the rate and Appendix C the hourly rate form:

“Per the COMMISSION’s Policy and Guidelines for Hiring Consultants (Section 7), the total composite rate for a Consultant may not exceed $150 an hour. This means that the total cost of billable hours associated with a contract divided by the total number of hours billed must be equal to or less than $150. A blended rate is allowable. For example, for a contract totaling $150,000, a consultant may bill 500 hours for Consultant A at $200/hour, and 500 hours for Consultant B at $100/hour, with a total composite rate of $150/hour (1,000 total hours divided by $150,000 in billable hours = $150/hour).”

Q. We work by monthly retainer within a SOW. Is this RFQ saying that the consultant would bill at $150 per hour up to a max of $125k?

A. The contract is not on a retainer basis. First 5 LA will negotiate a final contract based on the SOW and budget for estimated time/expenses related to the proposed activities. The $150/hour is the maximum composite rate allowed and the $125,000 is the maximum available for this contract. Applicants will build a budget and SOW that can be “up to” $125k but does not need to be that amount – payments will vary depending on actuals.

Contractors will invoice us on a monthly basis for expenses and hours of the month prior (for example, in February, you would invoice for January’s expenses/hours) and are paid based on the timely receipt of invoices.