

**SUMMARY ACTION MINUTES**

**APPROVED: 02/13/14**

**FIRST 5 LA  
Board of Commissioners Meeting  
January 13, 2014  
1:30-4:30 pm**

**COMMISSIONERS PRESENT:**

**Commissioners:**

Nancy Au (Vice Chair)  
Philip Browning  
Arturo Delgado  
Duane Dennis  
Jonathan Fielding  
Sandra Figueroa-Villa  
Neal Kaufman  
Don Knabe (Chair)

**Ex-Officio Commissioners:**

Patricia Curry  
Karla Pleitez Howell  
Marvin Southard  
Deanne Tilton

**COMMISSIONERS ABSENT:**

Jane Boeckmann [Excused]

**STAFF PRESENT:**

Kim Belshé, Executive Director  
Genie Chough, Finance Director  
Teresa Nuno, Acting Chief of Programs and Planning  
Linda Vo, Executive Assistant  
John Wagner, Chief Operating Officer

**LEGAL COUNSEL:**

Craig Steele, Attorney-at-Law

**CALL TO ORDER / ROLL CALL: (Item 1)**

1. Commission Vice Chair Kaufman called the meeting to order at 1:36 pm. Quorum was present.

2. Election of the Commission Chair

Supervisor Don Knabe is nominated to serve as Commission Chair.

**M/S (Jonathan Fielding/ Nancy Au)  
THE ITEM WAS UNANIMOUSLY APPROVED**

3. Election of the Commission Vice Chair

Commissioner Nancy Au is nominated to serve as the Commission Vice Chair.

**M/S (Neal Kaufman/ Philip Browning)  
THE ITEM WAS UNANIMOUSLY APPROVED**

**Note: Before Supervisor Knabe continues with consent calendar items, he gives opening comments and remarks (Item 10).**

**CONSENT CALENDAR: (Items 4-9)**

**Note: The following items were voted on under Consent.**

Item 4 Approval of Commission Meeting Summary Action Minutes and Transcript-  
Thursday, November 14, 2013

Item 5 Approval of the Monthly Financial Statements –  
Months Ending October 31, 2013 and November, 30 2013

Item 7 Approve Amendment to LAUP Master Agreement

**Abstention: Arturo Delgado**

Item 9 Appointment of Committee Chairs and Vice Chairs

**Executive Committee**

Nancy Au (Chair)

Neal Kaufman (Vice-Chair)

Duane Dennis

Sandra Figueroa-Villa

**Program & Planning Committee**

Duane Dennis (Chair)

Marvin Southard (Vice-Chair)

Patricia Curry

Arturo Delgado

Karla Pleitéz Howell

Deanne Tilton

**Budget & Finance Committee**

Philip Browning (Chair)

Sandra Figueroa-Villa (Vice-Chair)

Jane Boeckmann

Jonathan Fielding

**M/S (Duane Dennis/ Philip Browning)  
THE ITEM WAS UNANIMOUSLY APPROVED**

Items 6 and 8 are pulled off of consent for further discussion under Commission items.

**COMMISSION: (Items 6, 8, 10 – 19)**

6. Approval of Amendments to the FY 2013-14 Program Budget

**M/S (Jonathan Fielding/Supervisor Knabe)  
THE ITEM WAS UNANIMOUSLY APPROVED**

8. Approve 2 New Agreements and 27 Amendments, and Authorize Staff to Complete Final Contract Execution Upon Approval from the Board

**M/S (Sandra Figueroa-Villa/Jonathan Fielding)  
THE ITEM WAS UNANIMOUSLY APPROVED**

10. Remarks by the Commission Chair of the Board; First 5 LA Draft Governance Guidelines

Remarks were given prior to taking action on consent items.

11. First 5 LA Draft Governance Guidelines

A report was given by Ms. Belshé on this item.

12. Update from Budget and Finance Committee

- FY14-15 Budget Development
- Long Term Financial Projection (LTFP)

An update was given to the Commission by Ms. Chough and Ms. Mendes.

13. Break

14. Presentation of Compensation Study

Mr. Ron Keimach and Ms. Leah Springer give a presentation on First 5 LA's compensation study.

15. First 5 LA 15-Year Anniversary

Mr. Oaxaca gives a brief presentation highlighting First 5 LA's 15-year anniversary.

16. Executive Director's Report

Brief remarks were given by Ms. Belshé.

17. Policy Update: Revision to Conference Funding Protocols

Mr. Wagner presents to the Commission proposed revisions to First 5 LA's Conference Funding Protocols.

18. Public Comment

**ADJOURNMENT:**

The Commission adjourned at 3:49 pm.

**NEXT MEETING:**

The next Commission meeting will take place on Thursday, February 13, 2014 at 1:30 pm.

First 5 LA  
Multi-Purpose Room, First Floor  
750 N. Alameda Street  
Los Angeles, CA 90012

Meeting minutes were recorded by Linda Vo, Secretary to the Board of Commissioners.