Has the applicant submitted all required proposal packet components including documentation?
Yes □ No □

- Appendix A: Application Checklist*
- Online Application Form – Completed on-line
- Proposal Narrative
- Scope of Work*
- Proposed Budget*
- Budget Narrative (for Year 1 Proposed Budget)
- Signature Authorization Form*
- Agency Involvement in Litigation and/or Contract Compliance Difficulties*
  (1 original, signed in blue ink)
- Résumé or Curriculum Vitae for Key Staff and Subcontractor(s)
- References (minimum of 3)*
- Proof of nonprofit status or appropriate business license
- Current Independent Financial Audit
- By-Laws (if applicable)
- Articles of Incorporation (if applicable)
- List of Governing Body Members
- IRS W-9 Form
- Certificates of Required Insurances