

SUMMARY ACTION MINUTES

APPROVED: 10/10/2013

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FIRST 5 LA

Board of Commissioners Meeting

September 12, 2013

1:30-4:30 pm

**COMMISSIONERS PRESENT:**

**Commissioners:**

Nancy Au  
Duane Dennis  
Jonathan Fielding  
Sandra Figueroa-Villa  
Neal Kaufman (Vice Chair)  
Mark Ridley-Thomas (Chair)  
Charles Sophy [Alternate]  
Christopher Thompson [Alternate]

**Ex-Officio Commissioners:**

Patricia Curry  
Arturo Delgado  
Deanne Tilton

**COMMISSIONERS ABSENT:**

Jane Boeckmann [Excused]  
Philip Browning [Excused]  
Marvin Southard [Excused]

**STAFF PRESENT:**

Kim Belshé, Executive Director  
Genie Chough, Finance Director  
Teresa Nuno, Acting Chief of Programs and Planning  
Linda Vo, Executive Assistant  
John Wagner, Chief Operating Officer

**LEGAL COUNSEL:**

Craig Steele, Attorney-at-Law

**CALL TO ORDER / ROLL CALL: (Item 1)**

1. Chair Ridley-Thomas called the meeting to order at 1:35 pm. Quorum was present.

**CONSENT CALENDAR: (Items 2-5)**

2. Approval of Commission Meeting Minutes (Transcription and Summary of Actions)
  - Thursday, July 11, 2013

**M/S (Jonathan Fielding/ Sandra Figueroa-Villa)  
THE ITEM WAS UNANIMOUSLY APPROVED**

3. Approval of the Monthly Financial Statements
  - Month ending, June and July, 2013

**M/S (Jonathan Fielding / Sandra Figueroa-Villa)  
THE ITEM WAS UNANIMOUSLY APPROVED**

4. Approve Resolution 2013-06, increasing the FY 2013-14 Program Budget by a total amount of \$254,000 and approve increases to the FY 2013-14 Contract Authority

**M/S (Jonathan Fielding / Nancy Au)  
THE ITEM WAS UNANIMOUSLY APPROVED**

5. Approve 15 New Agreements, 4 Amendments, and 10 Contract Renewals and Authorize Staff to Complete Final Contract Execution Upon Approval from the Board

**M/S (Neal Kaufman/ Sandra Figueroa-Villa)  
THE ITEM WAS APPROVED**

**COMMISSION: (Items 6 – 15)**

6. Remarks by the Commission Chair
7. Executive Director's Report
8. Best Start Building Stronger Families Framework Implementation. Approve use of Unexpended Funds of \$326,115 for Bridge Funding from September 2013 through December 2013

**M/S (Jonathan Fielding / Duane Dennis)  
THE ITEM WAS UNANIMOUSLY APPROVED**

9. Supervisor Mark-Ridley Thomas Motion to Allocate an Additional \$10 Million to expand the First 5 LA Permanent Supportive Housing for Homeless Families program

**M/S (Sandra Figueroa-Villa / Jonathan Fielding)  
THE ITEM WAS UNANIMOUSLY APPROVED**

10. Welcome Baby/Home Visitation
  - a. Evaluation: Year-4 Report

**THE REPORT WAS RECEIVED AND FILED**

- b. Implementation Options for Welcome Baby Hospitals

**M/S (Jonathan Fielding/ Sandra Figueroa-Villa)  
THE ITEM WAS UNANIMOUSLY APPROVED AS AMENDED**

**Amended as follows:**

**Pend a second Welcome Baby letter of intent until further information is secured related to implementation of the program with the currently contracted hospitals, more progress is made in execution of First 5 LA's Policy and Advocacy Agenda, and there is further development of potential alternative funding sources**

11. ECE Landscape – Workplan  
A presentation on this item was delivered by Ms. Mabel Muñoz, Program Officer, Program Development.
12. LAUP Sustainability Plan  
This item was not presented given the shortage in time. It will be moved to the October Commission meeting.
13. L3: Learning
  - a. Overview PowerPoint
  - b. The Accountability and Learning Report
  - c. The 0-5 Environmental Landscape
  - d. The First 5 LA Brand Awareness and Perception Study overview

This item was not presented given the shortage in time. It will be moved to the October Commission meeting.

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14. Prenatal to 5 Workforce Development Project  
This item was presented by Ms. Lee Werbel, Senior Program Officer, Program Development.
15. Public Comment

**ADJOURNMENT:**

The Commission adjourned at 5:03 pm.

**NEXT MEETING:**

The next Commission meeting will take place on Thursday, October 12, 2013 at 1:30 pm.

First 5 LA  
Multi-Purpose Room, First Floor  
750 N. Alameda Street  
Los Angeles, CA 90012

Meeting minutes were recorded by Linda Vo, Secretary to the Board of Commissioners.