EXHIBIT A- SCOPE OF WORK

Contract Number: 08059  
Agency Name: Harder+Company Community Research  
Project Name: Social Support Measurement  

Goals:
1. Gain understanding of current methods for measuring social support and parenting knowledge/stress/social isolation and determine whether to develop new scale or modify an existing measure.
2. Solicit and incorporate input from experts from a variety of disciplines and from the F5LA Research Advisory Committee into instrument revisions.

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| 1. Create interview protocol and interview experts in social support | a. Review Social Support literature and F5LA funded Literature Review  
b. Create interview protocol in consultation with F5LA Staff  
c. Identify and contact experts in social support from a variety of disciplines in consultation with F5LA Staff  
d. Conduct at least 6 qualitative interviews with experts  
e. Conduct content /thematic analyses of interviews to identify themes & divergent views  
f. Create written report summarizing findings of interview process that includes interview notes and/or transcriptions; submit to F5LA | Consultant (Harder+ Company) | 8/8/11- 8/19/11 | 1.1 Interview protocol Due by September 2, 2011  
1.2 Draft Written report Due by September 16, 2011  
Allow 10 business days for QA  
1.3 Final written report Due by September 30, 2011 |
| 2. Conduct literature review and expert interviews on parenting knowledge, parenting stress and social isolation | a. Review literature on measures of parenting knowledge, parenting stress and social isolation  
b. Revise interview protocol in consultation with F5LA Staff  
c. Identify and contact experts in measures of parenting knowledge, parenting stress and social isolation from a variety of disciplines in consultation with F5LA Staff  
d. Conduct at least 6 qualitative interviews with experts  
e. Conduct content /thematic analyses of interviews to identify themes & divergent views  
f. Create written report summarizing findings of interview process and literature review that includes interview notes | Consultant (Harder+ Company) | 2/10/12- 4/30/2012 | 2.1 Interview protocol Due by 3/9/2012  
2.2 Draft Written report Due by 4/13/2012  
Allow 10 business days for QA  
2.3 Final written report Due by 5/7/2012 |
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<td>Include who, what, when, where, how and how much for each objective.</td>
<td>and/or transcriptions, as well as recommended measures</td>
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| 3. Prepare materials to meet with First 5 LA Research Advisory Committee (RAC) | a. Create draft PowerPoint presentation and reading materials (literature review plus Task 1 report plus item pool and recommended items)  
b. Review of materials by F5LA (R&E plus QA)  
c. Finalize RAC support materials | F5LA Staff Consultant (Harder+ Company) | 8/29/11 – 9/12/11 | 3.1 Draft Presentation and RAC materials  
Due by October 5, 2011  
Allow 10 business days for QA  
3.2 Final Presentation and RAC Materials  
Due by October 14, 2011 |
| 4. Meet with RAC to get input on design and analysis plan and/or initial draft of the scale | a. Facilitate discussion in RAC meeting and take notes  
b. Draft memo with feedback and meeting summary  
c. Finalize RAC meeting summary | F5LA Staff Consultant (Harder+ Company) | 10/28/11 – 11/11/11 | 4.1 Memo Summarizing Feedback from RAC  
Due 2 weeks after RAC Meeting October 28, 2011,  
Memo Due November 11, 2011 |
| 5. Prepare materials for webinar with selected Research Advisory Committee (RAC) members and other experts | a. Create draft PowerPoint presentation and reading materials (Task 2 report and recommended items)  
b. Review of materials by F5LA | F5LA Staff Consultant (Harder+ Company) | 4/13/2012-5/14/2012 | 5.1 Draft Presentation and RAC materials  
Due 4/30/2012  
Allow 10 business days for QA  
5.2 Final Presentation and RAC Materials  
Due by 5/14/2012 |
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| 6. Present webinar to selected RAC members and other experts to get input on recommended measures | a. Facilitate discussion in webinar and take notes  
   b. Draft memo with feedback, meeting summary and recommended next steps  
   c. Finalize Webinar Summary and Recommendations Memo | Consultant (Harder+ Company) | 6/1/2012-6/30/2012 | 6.1 Draft Memo Summarizing Feedback from RAC Due 6/8/2012  
6.2 Draft Final Report Due 6/8/2012  
6.3 Revised Final Report 6/29/2012 |