

First 5 LA  
Fixed Asset Inventory  
RFQ Applicant Review

**REVIEW COVER SHEET**

Applicant Name:	
Date:	Reviewer Name:
Points Possible: 35	Total Points Received:

The rating scale is 1 to 5.

- 1 = the lowest/low evidence of ability
- 5 = the highest/high evidence of ability

<b>To what extent does the applicant demonstrate... (insert scores 1-5)</b>					
I. Past experience performing comparable work	1	2	3	4	5
1. Past experience completing work of similar scope					
2. Previous experience working with an agency similar to First 5 as far as number of moveable assets and facility layout					

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II. Quality of Work	1	2	3	4	5
1. Responsiveness to RFQ					
2. Experience with different software solutions, equipment and supplies					
3. Resumes provided demonstrate knowledge and experience					

III. Work plan and budget	1	2	3	4	5
1. Vendor accessibility and flexibility					
2. Vendor budget is cost-effective					