

First 5 LA
Best Start LA Pilot Community Evaluation Consultant RFP
Level 2 Review: Statement of Qualifications Review

DATE REVIEWED:	STATEMENT NUMBER:
REVIEWER NUMBER:	

Experience

	Category	5 Points	3 Points	1 Point	Score
1	Large Scale Evaluations Experience working on large scale culturally diverse evaluations involving community and systems change efforts	Applicant has clear experience with working on large scale culturally diverse evaluations involving community and systems change efforts	Applicant has some experience with working on large scale culturally diverse evaluations involving community and systems change efforts	Applicant has limited experience with working on large scale culturally diverse evaluations involving community and systems change efforts	
2	Evaluation Development Experience developing, implementing, and monitoring evaluation plans of similar scope for agencies or collaborations of comparable size	Applicant has clear experience developing, implementing, and monitoring evaluation plans of similar scope for agencies or collaborations of comparable size	Applicant has some experience developing, implementing, and monitoring evaluation plans of similar scope for agencies or collaborations of comparable size	Applicant has limited experience developing, implementing, and monitoring evaluation plans of similar scope for agencies or collaborations of comparable size	
3	Type of Evaluations Experience with evaluation as it relates to direct services, capacity building and community development work	Applicant has clear experience with evaluation as it relates to direct services, capacity building and community development work	Applicant has some experience with evaluation as it relates to direct services, capacity building and community development work	Applicant has limited experience with evaluation as it relates to direct services, capacity building and community development work	
4	Diverse data sources Experience in developing evaluation plans which involve data collection from diverse sources and in diverse formats within a longitudinal framework	Applicant has clear experience in developing evaluation plans which involve data collection from diverse sources and in diverse formats within a longitudinal framework.	Applicant has some experience in developing evaluation plans which involve data collection from diverse sources and in diverse formats within a longitudinal framework	Applicant has limited experience in developing evaluation plans which involve data collection from diverse sources and in diverse formats within a longitudinal framework	
5	Testing of Measures Experience using evidence-based approaches to data collection, to include the testing and vetting of measures	Applicant has clear experience using evidence-based approaches to data collection, to include the testing and vetting of measures	Applicant has some experience using evidence-based approaches to data collection, to include the testing and vetting of measures	Applicant has limited experience using evidence-based approaches to data collection, to include the testing and vetting of measures	

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	include the testing and vetting of measures				
6	Data Analysis Experience conducting varied analysis of data and producing evaluation reports and briefing summaries and evaluation presentations with varying foci.	Applicant has clear experience conducting varied analysis of data and producing evaluation reports and briefing summaries and evaluation presentations with varying foci.	Applicant has some experience conducting varied analysis of data and producing evaluation reports and briefing summaries and evaluation presentations with varying foci.	Applicant has limited experience conducting varied analysis of data and producing evaluation reports and briefing summaries and evaluation presentations with varying foci.	
7	Sub Contractors Established relationships and working history with proposed evaluation subcontractors	Applicant has clear established relationships and working history with proposed evaluation subcontractors	Applicant has some established relationships and working history with proposed evaluation subcontractors;	Applicant has little or no established relationships and working history with proposed evaluation subcontractors	

Knowledge

	Category	5 Points	3 Points	1 Point	Score
8	Cultural Competency and Community Based Research: Have familiarity and an interest in cultural competency and community based collaborative research	Applicant has a clear familiarity and interest in cultural competency and community based collaborative research	Applicant has a some familiarity and interest in cultural competency and community based collaborative research	Applicant has limited familiarity and interest in cultural competency and community based collaborative research	
9	General Evaluation Methodology Knowledge and understanding of general research and evaluation methodology, participatory techniques, and community-friendly approaches	Applicant has a clear knowledge of and understanding of general research and evaluation methodology, participatory techniques, and community-friendly approaches	Applicant has a some knowledge of and understanding of general research and evaluation methodology, participatory techniques, and community-friendly approaches	Applicant has limited knowledge of and understanding of general research and evaluation methodology, participatory techniques, and community-friendly approaches	
10	County Issues Knowledge of	Applicant has a clear understanding of and	Applicant has a some understanding of and	Applicant has limited understanding of and	

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issues facing young children and families in LA County, specific to the health, early learning and safety	knowledge of the issues facing young children and families in LA County, and specific to health, early learning and safety	knowledge of the issues facing young children and families in LA County, and specific to health, early learning and safety	knowledge of the issues facing young children and families in LA County, and specific to health, early learning and safety	
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Skills

	Category	5 Points	3 Points	1 Point	Score
11	Team Work Demonstrated ability to work effectively in collaborative, collegial team environments	Applicant has a clear ability and can cite numerous examples of instances where they worked collaboratively with others	Applicant has some ability and can cite examples of instances where they worked collaboratively with others	Applicant has limited ability and can cite a few examples of instances where they worked collaboratively with others	
12	Literature Review Ability to document and compile literature on evaluation methodology.	Applicant has a clear ability to document and compile literature on evaluation methodology	Applicant has a some ability to document and compile literature on evaluation methodology	Applicant has limited ability to document and compile literature on evaluation methodology	
13	Synthesis of Information Ability to synthesis information from multiple sources and form recommendations	Applicant has a clear ability and can cite numerous examples of instances where they synthesized information from multiple sources and formed recommendations	Applicant has some ability and can cite examples of instances where they synthesized information from multiple sources and formed recommendations	Applicant has limited ability and can cite a few examples of instances where they synthesized information from multiple sources and formed recommendations	
14	Communication Skills Ability to communicate complex issues, stimulating creative thinking and negotiating differences and facilitating learning	Applicant has a clear ability to communicate complex issues, stimulating creative thinking and negotiating differences and facilitating learning	Applicant has some ability to communicate complex issues, stimulating creative thinking and negotiating differences and facilitating learning	Applicant has limited ability to communicate complex issues, stimulating creative thinking and negotiating differences and facilitating learning	
15	Accessibility and Flexibility Ability to be accessible and flexible in accordance with project timelines and activities	Applicant has a clear ability and can cite numerous examples of working in an accessible and flexible manner in accordance with project timelines and activities	Applicant has some ability and can cite examples of working in an accessible and flexible manner in accordance with project timelines and activities	Applicant has limited ability and can cite a few examples of working in an accessible and flexible manner in accordance with project timelines and activities	
16	Time Management and Teambuilding	Applicant has a clear ability and can cite numerous examples of	Applicant has some ability and can cite examples of displaying strong time	Applicant has limited ability and can cite a few examples of displaying strong time	

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	Ability to be display strong time management and team building skills	displaying strong time management and team building skills	management and team building skills	management and team building skills	
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Contract Management

	Category	5 Points	3 Points	1 Point	Score
17	Scope of Work - Content	Highly detailed and comprehensive; proposes an extremely feasible timeline, sequence of tasks, and distribution of responsibilities.	Adequately detailed and comprehensive, and proposes a sufficient timeline, sequence of tasks, and distribution of responsibilities.	Lacking in sufficient detail and comprehensiveness , and/or proposes a timeline, sequence and distribution of responsibilities which appear unfeasible.	
18	Subcontractors	Qualifications of subcontractors and descriptions of proposed positions (if any) strongly correlate with RFP objectives; all required MOUs are attached.	Qualifications of subcontractors and descriptions of proposed positions (if any) moderately correlate with RFP goals and objectives; all required MOUs are attached.	Qualifications of subcontractors and descriptions of proposed positions (if any) show limited or no correlation with RFP goals and objectives; and/or none, or not all required MOUs are attached.	
19	Budget - Content	Budget strongly correlates with the stipulations in the RFP, and uses appropriate cost-effective strategies .	Budget adequately correlates with the stipulations in the RFP, and uses strategies which may be cost-effective .	Budget fails to correlate or inadequately correlates with the stipulations in the RFP, and/or uses strategies which are not clearly cost-effective .	
20	Budget - Narrative	Narrative provides a comprehensive explanation of budget, including resources other than funding from this grant.	Narrative provides an adequate explanation of budget, including resources other than funding from this grant.	Narrative provides minimal or no explanation of budget, including resources other than funding from this grant.	

Proposal Score

TOTAL SCORE
