

First 5 LA
Matching Funds for Applicants for American Recovery and
Reinvestment Act (ARRA) 2009 Federal Funding Request for Applications

How to Apply

The First 5 LA Board of Commissioners recently approved funding to provide matching funds to local agencies, municipalities and community-based organizations applying for and receiving ARRA grants to serve young children and their families in Los Angeles County. First 5 LA will award matching funds contingent upon successful application for ARRA grants.

Matching funds will only be committed to those organizations applying for ARRA grants that will impact one of the four priority measures approved for the First 5 LA 2009-2015 strategic plan:

- 1) Children are born healthy (decrease the percent of children born at a low birth weight);
- 2) Children are safe from abuse and neglect (decrease the number of substantiated cases of child abuse and neglect);
- 3) Children are ready for Kindergarten (increase the percent of children reading at grade level at 3rd grade);
- 4) Children maintain a healthy weight (decrease the percent of overweight children).

Matching funds are reserved for applicants committed to pursuing ARRA grants. The most immediate deadlines for ARRA grants related to the First 5 LA strategic plan priority measures are listed below. Requests for matching funds are limited to the following ARRA grant opportunities:

<u>ARRA Grant Source</u>	<u>Proposal Due Date</u>	<u>ARRA Grant Source</u>	<u>Proposal Due Date</u>
Family Connections Discretionary Grants	July 6	Early Head Start/Head Start	July 9
Strengthening Communities Fund	July 7	Neighborhood Stabilization Program Grants	July 17

While First 5 LA highly encourages applicants to pursue match commitments from multiple sources, we will review requests for a full match.

The First 5 LA ARRA matching fund application requires:

- 1) A short application form, including the Signature Authorization;
- 2) A copy of applicant's ARRA grant application. Drafts or works in progress are sufficient;
- 3) The current résumé or curriculum vitae for key program personnel and;
- 4) Original Signature Authorization Form

First 5 LA will also provide technical assistance regarding ARRA grant proposals. Technical assistance may include, but is not limited to grant writing, review of federal grant application processes, and identification of additional ARRA grant opportunities related to the First 5 LA strategic plan priority measures.

Due to the immediacy of ARRA grant deadlines, complete applications for matching funds must be received by Wednesday, June 24, 2009 at 5pm. Electronic applications are preferred. Please submit completed applications, as well as any related questions, to ARRA.Support@first5la.org. No exceptions will be granted.

Eligibility Criteria

1. Applicants must identify how their proposal impacts one of First 5 LA's priority measures ultimately benefiting children age prenatal through five years old;
2. Applicants must list matching funds currently committed to their proposal. If no other matching funds have been secured, applicants must outline their plan to secure additional matching funds;
3. Applicants must serve residents of Los Angeles County;
4. Applicants must commit to reporting outcomes of programs supported by the ARRA grant and First 5 LA matching funds, including how the funds support efforts impacting First 5 LA priority measure(s) and how the matching funds benefited the organization. The specific reporting process will be determined going forward.

Review Process & Requirements

The First 5 LA review team will review each matching grant application to ensure that eligibility criteria are met in order to receive a matching grant commitment from First 5 LA. Applications that are incomplete or do not meet the minimum requirements will not be accepted. First 5 LA has the right to reject any/all applications.

All decisions of First 5 LA are final. An appeal process will not be available.

The following must be provided to be considered for matching funds (please note that this list is not in order of priority):

1. A complete application form (attached)
2. Identification of the specific source of ARRA grant;
3. A copy of the applicant's ARRA grant application. Drafts or works in progress are sufficient. (This is used only to verify the intent to submit; the quality of the application will not be reviewed.)
4. A brief project description outlining how the project impacts children prenatal to five years old and how it aligns with First 5 LA's priority measure(s).
5. The project budget and amount of ARRA grant dollars requested (if different);
6. The amount of matching funds requested from First 5 LA;
7. The percent of the program that targets children prenatal to five years old;
8. The percent of the program that targets residents of Los Angeles County;
9. A demonstrated capacity for project implementation and management;
10. Applicant's history of applying for and receiving federal grant funds.

All items, excluding a copy of the ARRA grant application and current résumé or curriculum vitae for key program personnel, should be provided on the application form.

Timeline

The review process for this set of ARRA grants will operate along the following timeline: (Note: First 5 LA reserves the right to modify the stated schedule of events at any time.)

June 18, 2009	Release of Application
June 24, 2009, 5pm	Applications Due (including the application form and Signature Authorization) (Electronic submissions are preferred. Please submit to ARRA.support@first5la.org)
June 26, 2009	Review of Applications
June 29, 2009	Awards Announced

First 5 LA
Matching Funds for Applicants for American Recovery and
Reinvestment Act (ARRA) 2009 Federal Funding

Application Form
DUE DATE: Wednesday, June 24, 2009, 5pm
Submit to ARRA.Support@first5la.org

Date of application: _____

Name of organization	Legal name, if different		
Address	City, State, Zip	Employer Identification Number (EIN)	
Phone	Fax	Web site	
Executive Director		Phone	E-mail
Program Director	Title	Phone	E-mail

Organization's Total Annual Budget (FY 08-09)

1. Project Name: _____

2. ARRA Grant Source: _____

3. Briefly describe the project, outlining how the project impacts children prenatal to five years old and how the project aligns with one of First 5 LA's priority measures.

4. As a separate attachment, please provide a copy of your ARRA grant application. Drafts or works in progress are sufficient. (This is used only to verify the intent to submit; the quality of the application will not be reviewed.)

5. Amount of ARRA Grant Request: \$ _____

6. Amount of First 5 LA Matching Funds Request: \$ _____

7. Total Project Budget: \$ _____

8. Percent of the Program that Targets Children Prenatal to Five Years Old in Los Angeles County:

9. Percent of the Program that Targets Residents of Los Angeles County:

10. To demonstrate your organization's capacity for project implementation and management, please list the key program personnel, including their roles and responsibilities related to this project and what percent of their time will be committed to this project. As separate attachments, please provide a current résumé or curriculum vitae for the key personnel.

11. Detail other matching funds currently committed to this project, including source and amounts. If no other matching funds have been secured, please outline how you plan to secure additional funds.

12. Briefly summarize your organization's history of applying for and receiving federal grants. Please include project names and federal fund sources.

**First 5 LA
Matching Funds for Applicants for American Recovery and
Reinvestment Act (ARRA) 2009 Federal Funding**

**Application Form
SIGNATURE AUTHORIZATION**

The purpose of this application is to give First 5 LA information about submission of a proposal for ARRA grants and your request for a matching funds from First 5 LA. In addition to matching funds, First 5 LA will also provide technical assistance to matching fund recipients to complete their federal grant proposals.

Submit the complete application and provide all required documents and the
Signature Authorization Form electronically and via mail or in person.

Agency Name:
Contact Person/Title:
Phone Number:
Email Address:
Mailing Address:

We have reviewed and understand the participation requirements, including:

1. Submission of proposal for ARRA grants related to the First 5 LA strategic plan priority measures;
2. Commitment to First 5 LA's reporting requirements regarding project implementation supported by ARRA grants and First 5 LA matching funds.

<i>Name</i>	<i>Title</i>

My signature below indicates our commitment to and understanding of the application requirements and reporting commitment if ARRA grants are awarded.

Agency Authorized Signatory Name:	
Agency Authorized Signatory Title:	
Date:	
Signature:	

Signature Authorization is due via email by **June 24, 2009 by 5pm** as part of the complete application.

The signed, original Signature Authorization is due to First 5 LA by **Friday, June 26, 2009 by 5pm**.
Applications will not be reviewed if the original Signature Authorization is not received.