

**First 5 LA**  
*Best Start LA, Data Infrastructure RFP*  
**Level 2 Review: Statement of Qualifications Review**

|                  |                   |
|------------------|-------------------|
| DATE REVIEWED:   | STATEMENT NUMBER: |
| REVIEWER NUMBER: |                   |

**Experience**

|          | Category   | 5 Points  | 3 Points   | 1 Point   | Score |
|----------|--|---|--|---|-------|
| <b>1</b> | <b>Integration</b> Experience developing and managing systems or applications integrating evaluation, case-management, collaboration, and content delivery.  | Applicant has a <b>clear experience</b> with working on systems or applications integrating evaluation, case-management, collaboration, and content delivery.   | Applicant has a <b>some experience</b> with working on systems or applications integrating evaluation, case-management, collaboration, and content delivery.   | Applicant has <b>limited experience</b> with working on systems or applications integrating evaluation, case-management, collaboration, and content delivery.   |       |
| <b>2</b> | <b>Working with community groups</b> Experience working with grass-roots based, non-profit, and community organizing groups in developing applications to fulfill project requirements and strategies and ability to communicate and effectively manage expectations with diverse audiences. | Applicant has <b>clear experience</b> working with grass-roots based, non-profit, and community organizing groups in developing applications to fulfill project requirements and strategies                                     | Applicant has <b>some experience</b> working with grass-roots based, non-profit, and community organizing groups in developing applications to fulfill project requirements and strategies                         | Applicant has <b>limited experience</b> working with grass-roots based, non-profit, and community organizing groups in developing applications to fulfill project requirements and strategies                         |       |
| <b>3</b> | <b>Diverse Audiences</b> Ability to plan work that takes into consideration diverse end-user experiences with data and information reporting systems   | Applicant has <b>clear ability</b> to work that takes into consideration diverse end-user experiences with data and information reporting systems   | Applicant has <b>some ability</b> to work that takes into consideration diverse end-user experiences with data and information reporting systems   | Applicant has <b>limited ability</b> to work that takes into consideration diverse end-user experiences with data and information reporting systems   |       |
| <b>4</b> | <b>Data Security</b> Experience working with traditional health and human services providers and understanding of the specific security and legal parameters regarding portability of records (e.g., HIPAA compliancy)   | Applicant has <b>clear experience</b> working with traditional health and human services providers and understanding of the specific security and legal parameters regarding portability those records (e.g., HIPAA compliancy) | Applicant has <b>some experience</b> working with traditional health and human services providers and understanding of the specific security and legal parameters regarding those records (e.g., HIPAA compliancy) | Applicant has <b>limited experience</b> working with traditional health and human services providers and understanding of the specific security and legal parameters regarding those records (e.g., HIPAA compliancy) |       |

|   | Category   | 5 Points  | 3 Points   | 1 Point   | Score |
|---|--|---|--|---|-------|
| 5 | <b>Technical Support</b><br>Experience designing curriculum for and providing technical support delivery for end-users with widely varying levels of technology experience.            | Applicant has <b>clear experience</b> designing curriculum for and providing technical support delivery for end-users with widely varying levels of technology experience.          | Applicant has <b>some experience</b> designing curriculum for and providing technical support delivery for end-users with widely varying levels of technology experience.          | Applicant has <b>limited experience</b> designing curriculum for and providing technical support delivery for end-users with widely varying levels of technology experience.          |       |
| 6 | <b>Data Analysis</b><br>Experience conducting varied analysis of data and producing evaluation reports and briefing summaries and evaluation presentations with varying foci.          | Applicant has <b>clear experience</b> conducting varied analysis of data and producing evaluation reports and briefing summaries and evaluation presentations with varying foci.    | Applicant has <b>some experience</b> conducting varied analysis of data and producing evaluation reports and briefing summaries and evaluation presentations with varying foci.    | Applicant has <b>limited experience</b> conducting varied analysis of data and producing evaluation reports and briefing summaries and evaluation presentations with varying foci.    |       |
| 7 | <b>Team Approach</b><br>Experience working in a collaborative manner with proposed subcontractors or team members  | Applicant has <b>clear established relationships</b> and working history with proposed subcontractors or team members   | Applicant has <b>some established relationships</b> and working history with proposed subcontractors or team members   | Applicant has <b>little or no established relationships</b> and working history with proposed subcontractors or team members  |       |
| 8 | <b>Evaluation</b><br>Ability to work effectively with programmatic evaluation staff and consultants to insure program evaluation measures are properly recorded and outcomes achieved. | Applicant has <b>clear experience</b> working with programmatic evaluation staff and consultants to insure program evaluation measures are properly recorded and outcomes achieved. | Applicant has <b>some experience</b> working with programmatic evaluation staff and consultants to insure program evaluation measures are properly recorded and outcomes achieved. | Applicant has <b>limited experience</b> working with programmatic evaluation staff and consultants to insure program evaluation measures are properly recorded and outcomes achieved. |       |

## Knowledge

|    | Category  | 5 Points  | 3 Points  | 1 Point   | Score |
|----|---|---|---|---|-------|
| 9  | <b>Emerging Data Interoperability Initiatives</b><br>Have knowledge and understanding of emerging initiatives and opportunities among state, regional, and federal Health Information Exchanges and other data portability initiatives. | Applicant has a <b>clear knowledge of</b> emerging initiatives and opportunities among state, regional, and federal Health Information Exchanges and other data portability initiatives.                    | Applicant has a <b>some knowledge of</b> emerging initiatives and opportunities among state, regional, and federal Health Information Exchanges and other data portability initiatives.                     | Applicant has <b>limited knowledge of</b> emerging initiatives and opportunities among state, regional, and federal Health Information Exchanges and other data portability initiatives.                      |       |
| 10 | <b>General Evaluation Methodology</b><br>Knowledge and understanding of general research and evaluation methodology and community-friendly approaches   | Applicant has a <b>clear knowledge of and understanding of</b> general research and evaluation methodology and community-friendly approaches  | Applicant has a <b>some knowledge of and understanding of</b> general research and evaluation methodology and community-friendly approaches   | Applicant has <b>limited knowledge of and understanding of</b> general research and evaluation methodology and community-friendly approaches  |       |
| 11 | <b>Community Collaboration Information Security</b><br>Knowledge of security issues that arise from the collection, portability, and distribution of information collected through community organizing applications.                   | Applicant has <b>clear knowledge and understanding of</b> security issues that arise from the collection, portability, and distribution of information collected through community organizing applications. | Applicant has <b>some knowledge and understanding of</b> security issues that arise from the collection, portability, and distribution of information collected through community organizing applications.. | Applicant has <b>limited knowledge and understanding of</b> security issues that arise from the collection, portability, and distribution of information collected through community organizing applications. |       |

## Skills

|    | Category   | 5 Points   | 3 Points   | 1 Point   | Score |
|----|--|--|--|---|-------|
| 12 | <b>Team Work</b><br>Demonstrated ability to work effectively in collaborative, collegial team environments | Applicant has a <b>clear ability</b> and can cite numerous examples of instances where they worked collaboratively with others | Applicant has <b>some ability</b> and can cite examples of instances where they worked collaboratively with others | Applicant has <b>limited ability</b> and can cite a few examples of instances where they worked collaboratively with others |       |

|    |   |   |   |  |  |
|----|---|---|---|--|--|
| 12 | <b>Literature Review</b><br>Ability to document and compile literature on data infrastructure development and implementation                              | Applicant has a <b>clear ability</b> to document and compile literature on data infrastructure development and Implementation   | Applicant has a <b>some ability</b> to document and compile literature on data infrastructure development and Implementation                                | Applicant has <b>limited ability</b> to document and compile literature on data infrastructure development and Implementation  |  |
| 13 | <b>Synthesis of Information</b><br>Ability to synthesis information from multiple sources and form recommendations  | Applicant has a <b>clear ability</b> and can cite numerous examples of instances where they synthesized information from multiple sources and formed recommendations    | Applicant has <b>some ability</b> and can cite examples of instances where they synthesized information from multiple sources and formed recommendations    | Applicant has <b>limited ability</b> and can cite a few examples of instances where they synthesized information from multiple sources and formed recommendations    |  |
| 14 | <b>Communication Skills</b><br>Ability to communicate complex issues, stimulating creative thinking and negotiating differences and facilitating learning | Applicant has a <b>clear ability</b> to communicate complex issues, stimulating creative thinking and negotiating differences and facilitating learning                 | Applicant has <b>some ability</b> to communicate complex issues, stimulating creative thinking and negotiating differences and facilitating learning        | Applicant has <b>limited ability</b> to communicate complex issues, stimulating creative thinking and negotiating differences and facilitating learning              |  |
| 15 | <b>Accessibility and Flexibility</b><br>Ability to be accessible and flexible in accordance with project timelines and activities                         | Applicant has a <b>clear ability</b> and can cite numerous examples of working in an accessible and flexible manner in accordance with project timelines and activities | Applicant has <b>some ability</b> and can cite examples of working in an accessible and flexible manner in accordance with project timelines and activities | Applicant has <b>limited ability</b> and can cite a few examples of working in an accessible and flexible manner in accordance with project timelines and activities |  |
| 16 | <b>Time Management and Teambuilding</b><br>Ability to be display strong time management and team building skills  | Applicant has a <b>clear ability</b> and can cite numerous examples of displaying strong time management and team building skills                                       | Applicant has <b>some ability</b> and can cite examples of displaying strong time management and team building skills                                       | Applicant has <b>limited ability</b> and can cite a few examples of displaying strong time management and team building skills                                       |  |

**Contract Management**

|    | <b>Category</b>                | <b>5 Points</b>  | <b>3 Points</b>  | <b>1 Point</b>   | <b>Score</b> |
|----|--------------------------------|--|--|--|--------------|
| 17 | <b>Scope of Work - Content</b> | <b>Highly</b> detailed and comprehensive; proposes an <b>extremely</b> feasible timeline, sequence of tasks, and distribution of responsibilities.                     | <b>Adequately</b> detailed and comprehensive, and proposes a <b>sufficient</b> timeline, sequence of tasks, and distribution of responsibilities.                                  | <b>Lacking in sufficient detail and comprehensiveness</b> , and/or proposes a timeline, sequence and distribution of responsibilities which appear unfeasible.   |              |
| 18 | <b>Subcontractors</b>          | Qualifications of subcontractors and descriptions of proposed positions (if any) <b>strongly correlate</b> with RFP objectives; <b>all</b> required MOUs are attached. | Qualifications of subcontractors and descriptions of proposed positions (if any) <b>moderately correlate</b> with RFP goals and objectives; <b>all</b> required MOUs are attached. | Qualifications of subcontractors and descriptions of proposed positions (if any) show <b>limited or no correlation</b> with RFP goals and objectives; and/or none, or <b>not all</b> required MOUs are attached. |              |
| 19 | <b>Budget - Content</b>        | Budget <b>strongly correlates</b> with the stipulations in the RFP, and uses <b>appropriate cost-effective strategies</b> .  | Budget <b>adequately correlates</b> with the stipulations in the RFP, and uses strategies which <b>may be cost-effective</b> .   | Budget fails to correlate or <b>inadequately correlates</b> with the stipulations in the RFP, and/or uses strategies which <b>are not clearly cost-effective</b> .   |              |
| 20 | <b>Budget - Narrative</b>      | Narrative provides a <b>comprehensive</b> explanation of budget, including resources other than funding from this grant.   | Narrative provides an <b>adequate</b> explanation of budget, including resources other than funding from this grant.   | Narrative provides <b>minimal or no</b> explanation of budget, including resources other than funding from this grant.   |              |

**Proposal Score**

|                    |  |
|--------------------|--|
| <b>TOTAL SCORE</b> |  |
|--------------------|--|